

2017

Team Parent Handbook



Camarillo Pony Baseball Mission Statement

"The primary objective of the CPBA shall be to implant firmly in the youth of the community the ideals of good sportsmanship, honesty, loyalty, courage, and reverence. The objective will be achieved by providing a supervised baseball program. The attainment of exceptional skill or the winning of games shall be secondary to the prime goal of molding ethical adults."

Catrina Lovato, League Parent
Run4cat@verizon.net

Rene Randel	Treasurer -Dodger Day Coordinator	rene@rsrcpa.com
Lisa Sadowsky	CPBA Secretary -Picture Day Coordinator	cpbasecretary@gmail.com

For a full list of our CPBA Board Members please visit our website www.cpba.org

Important Dates

Scorekeeper Training: Freedom Center Advanced Scorekeepers 6-6:30pm Beginning Scorekeepers 6:45-8pm	2/16/17
Opening Day Ceremonies Kildee fields	3/4/17
Picture Day Grass area by the tennis courts next to Kildee fields	3/12/17
Dodger Day 1:10pm game time vs Phillies *Kids Batting Helmet giveaway	4/30/17

Team Parent Responsibilities

Thank you for volunteering! As a team parent you will organize all of the "off-the-field" activities and recruit/manage team volunteers. The job you do allows the manager and coaches to concentrate on teaching baseball skills to the kids.

CPBA will be playing baseball at the Freedom Park Baseball Complex (Camarillo Airport) and at Bob Kildee Park (Temple Ave). Refer to the schedule on our website www.cpba.org to find game information.

Don't try to do it all yourself! Involve as many parents as you can. As you can see below there's a lot to be done. The more parents you involve, the more rewarding the season will be for everyone. **Make sure all volunteers understand their responsibilities.**

Team Roster/Schedule

It is recommended that you create a team page on www.shutterfly.com. This website will allow you to add practice and games dates on the calendar, create a roster, snack schedule, etc. Photos can also be posted to your team page and automatic email reminders can be set up to send to your families. It is a secured website with a password for each user.

Recruit parent volunteers to help with the following:

- ***Scorekeepers- At least two scorekeepers***
 - For Pinto and up, each team is required to have a scorekeeper for each game. It's a good idea to have two scorekeepers who can alternate.
Scorekeeper training will be held on Thursday, February 16th
(Advanced Scorekeepers 6-6:30pm)
(Beginning Scorekeepers 6:45-8pm)
- ***Game Snack Coordinator***
 - Round Robin assignment of a snack schedule works well for most teams.
 - Game Snack Coordinator should remind parents of their responsibility a day or two before the game.
- ***Team Party Coordinator***
 - At the end of the season, teams like to get together and celebrate their season. The Team Party Coordinator plans and organizes the party, and coordinates the manager, coach, team parent gifts.
- ***Team Photographer***
 - Assign someone to take photos throughout the season. If you use the Shutterfly site, photos can be uploaded and shared from this site.

Game Schedules

The game schedules will be passed from the league commissioners to the Managers. They do not come through the League Parent/Team Parent communication channel.

Trophies/Awards

Quarterhorse and Shetland Players will all receive a Participation Trophy. A form must be submitted by each team, to ensure that the names are spelled correctly.

Pinto, Mustang, Bronco, Pony: Teams who are league champions for the regular season or first/second place in the post season tournament will receive trophies and/or awards from CPBA. If your team would like all players to received awards, this would be the responsibility of each individual team.

Frequently Asked Questions

Please visit our website, www.cpba.org, to view the "Frequently Asked Questions"

Gift Ideas for Managers, Coaches and Team Parent

Have the manager identify the key coach or coaches that should be gifted or you may end up buying a gift for every parent on the team! Here are some basic ideas, but the more creative you get, the better:

Managers and Coaches:

- Plaque with team picture on it
- Framed candid shot signed by each player
- Team jersey
- Mini scrapbook with a story from each player (for all you Creative Memory buffs)
- Trophy base with a glove that holds a baseball signed by the players
- Baseball clipboard with an engraved thank you
- Embroidered bat/ball bag
- T-shirt screened with team picture
- Ball bucket with padded lid for coach to sit on
- League Sweatshirt/t-shirt - kids can sign it or have it embroidered
- Key chains
- Embroidered hat or shirt
- Dinner for two at a local restaurant (don't forget our sponsors)

Team Mom or Scorekeeper:

- Gift certificate for a local spa or salon
- Framed candid shot signed by each player or scrapbook
- Charm or key chain
- Personalized stationary
- Homemade gift basket
- Flowers/plant
- Candles
- Coffee House Gift Certificates
- See's Candy Gift Certificates



2017 SPONSORSHIP AGREEMENT

Camarillo PONY Baseball Association is once again pleased to offer our Sponsor Program for the spring Baseball season! This program has been a huge success in the past, as a large number of organizations and individuals have contributed to our league. Your contribution directly benefits the players and their league and helps maintain the equipment and fields that they play on. As a Sponsor your organization will receive the following benefits,

<input type="radio"/> League Sponsorship \$1,200.00* <ul style="list-style-type: none"> • Charitable Tax Deduction • Sponsor Plaque • Recognition at League Events • Business Name Recognition on CPBA Website • 4' x 8' Permanent sign prominently positioned for optimum advertising exposure at CPBA Baseball Fields 	<input type="radio"/> Diamond Sponsorship \$650.00* <ul style="list-style-type: none"> • Charitable Tax Deduction • Sponsor Plaque • Recognition at League Events • Business Name Recognition on CPBA Website • 3' x 5' Permanent sign prominently positioned for optimum advertising exposure at CPBA Baseball Fields
<input type="radio"/> Dugout Sponsorship \$400.00* <ul style="list-style-type: none"> • Charitable Tax Deduction • Sponsor Plaque • Recognition at League Events • Business Name Recognition on CPBA Website • 2' x 3' Permanent sign prominently positioned for optimum advertising exposure at CPBA Baseball Fields 	<input type="radio"/> Homerun Sponsorship \$250.00 <ul style="list-style-type: none"> • Charitable Tax Deduction • Sponsor Plaque • Recognition at League Events • Business Name Recognition on CPBA Website • 4' x 8' Vinyl banner hung on homerun fence during the season. Includes 3 bullet points, phone number, and e-mail

**RENEWAL IS ANNUAL and you will receive a \$50.00 discount.*

Organization Name: _____
 Contact Name: _____ Phone: _____
 Fax: _____ E-mail: _____
 Name of CPBA Player to associate with your sponsorship (if any): _____

Please be sure to include a .jpg file of artwork and a copy of your logo/design with your payment and the above form when mailing. All artwork must be in .jpg format. Please mail your completed form and your check (payable to CPBA) to the following address:

**CPBA Sponsorship
 PO Box 2814
 Camarillo, CA 93011**

Questions? E-mail: camponybaseball@outlook.com
 CPBA is a non-profit organization (FED TAX NO. 95-3585562)



TEAM SPONSORSHIP AGREEMENT

Camarillo PONY Baseball Association is once again pleased to offer our Sponsor Program for the spring Baseball season! This program has been a huge success in the past, as a large number of organizations and individuals have contributed to our league. Your contribution directly benefits the players and their league and helps maintain the equipment and fields that they play on. As a Team Sponsor your \$250.00 donation will include a 3' x 2' Team Banner with sponsor name, phone number, and website or email address. The Team you are sponsoring will prominently display your banner during each game.

Team Name: _____ Manager: _____

Sponsor/Organization Name: _____

Contact Name: _____ Phone: _____

E-mail: _____ Website: _____

Name of CPBA Player to associate with your sponsorship (if any):

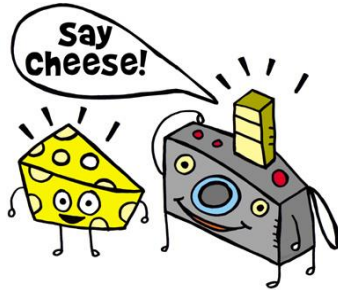
Please make checks payable to CPBA and mail to:

CPBA TEAM Sponsorship
PO Box 2814
Camarillo, CA 93011

Questions? Email: camponybaseball@outlook.com

CPBA is a non-profit organization (FED TAX NO. 95-3585562)

A Member of Pleasant Valley Recreation and Parks District Community Service Groups



PICTURE DAY is Sunday, March 12th
@ grass area next to the tennis courts by Kildee fields

Photo times will be emailed to Team Parent in early March.

Every player **MUST** have a completed order form with them on picture day even if additional items are not being purchased.

As part of the Spring baseball registration fees, each player will receive the following at no cost:

- 8x10 Composite Memory Mate with individual photo plus team photo
- 4 wallets
- 1 photo button

Please have your team arrive promptly, 10 minutes before your team's scheduled picture time.

On picture day, Team Mom will collect all order forms and team will line up.

****Per our contract agreement with the sports photographer, we will not be able to accommodate photo time changes.**

If a player arrives late, there may be a chance that the player will not be photographed. We are photographing 800 players in one day, so the photographer must adhere to the photo schedule.

*Saturday date to be determined for Make-up individual photos

If you have any questions, please contact Lisa Sadowsky, CPBA Secretary by email:
cpbasecretary@gmail.com